

Norway Bay Municipal Association
Annual General Meeting 2019 Minutes - DRAFT
6 September 2020
Centennial Hall (outside)

Liam called the meeting to order at: 10:04 am

Liam welcomed everyone.

Motion for approval of 2020 Agenda by Beth McGahern, second by Nancy Crain
All in favour

Motion for approval of 2019 AGM minutes by Liam McGahern, second by Beth McGahern
All in favour

Presidents Message - Liam McGahern

Remember when we were all scared that the flood of 2019 would devastate Norway Bay, and possibly destroy the pier? Would the water be contaminated? How cottages would be destroyed? That all seems so long ago...

And then COVID-19. For the first time since polio the NBMA cancelled all its programming. The board struggled with this decision. The board started meeting and talking in March, and spoke every two weeks. We'd make plans on the latest government protocols, and then changed all the plans two weeks later. Eventually we came to the unanimous decision that we would cancel all programming, as we felt the risk just wasn't worth it. I'm glad we made that decision, it was painful and difficult, but the right one.

So I have little to report.

I'd like to thank Debbie Brasil, our communication and secretary for her years of service, her hard work producing the newsletter, and also for fixing my poor grammar.

I'd also like to thank Deb Powell for her years of service on the board, as Bristol Liaison. Deb provides us with an important contact with the Bristol Council and an ear at the council meetings.

Trish Lynch and Paul Brousseau for their continued support. I'd like to thank the dock installation crew, the dock cleaners James and Max Green, Val Twolan, and Amber Steeves who helped to keep the ladders safe at the pier.

I'd like to thank Monique Potvin Kent for stepping up and becoming president. I have all the confidence in the world that she and this board will continue to bring great programming to the Norway Bay Community.

Thank you.

Financial Report - Brian Booth

Interim Financial Statements were presented for the current fiscal year to August 9th. For comparison purposes, the final financial figures for the fiscal year ended December 31, 2019 were also provided.

Total revenues for 2020 to date amounted to \$16,044 and included \$9,920 in memberships fees, \$3,565 in donations from members, a \$2,500 grant from the Mun. of Bristol, and other items totaling \$59.

A line by line review of the expense items was then undertaken and it was noted that amounts for such items as; depreciation on Fixed Assets, Insurance and Property/School Taxes were included for the full 12 months of this fiscal year. Total expenses amounted to \$14,704 and this resulted in a surplus to date of some \$1,334. It was further noted that these amounts should not likely change significantly by the close of the current fiscal year on December 31, 2020.

A review of the Balance Sheet followed and it was noted that the NBMA is in a strong cash position with over \$12,000 in the bank and only some \$750 in debit, which has since been paid. The item for NBMA Merchandise may need to be written down next year if the items on hand which were left over from previous years are not sold. Prepaid expenses include items that have been paid but the services/goods will not be used until subsequent fiscal periods and include an insurance policy that will not expire until June 2021 and also some \$700 for awards and medals for future regattas. Of the fixed assets it was noted that no purchases had been made in 2020. It was further mentioned that the docks are being amortized over a ten year period with three years left to go after which time they may need to be replaced. Total assets on the books amounted to \$29,774, however it was noted that this did not include a value for Centennial Hall nor the Park as most likely funding for these items was sourced

through donations of labour, materials and land, as well as through grant monies years ago.

The Member's Equity, or net worth, is now sitting at \$29,010, however this is actually understated as it does take into consideration any market value of our building and land.

Questions:

Q: Can we lean on the municipality for more grant money?

A: The municipality does a lot of in kind work for us.

Grant applications have to be in the budget by November.

If the docks need to be resurfaced again. We may ask for donations from members as in the past.

MRC grant is helping with hall and ventilation.

Motion to approve financials by Trish Lynch, second Beth McGahern

All in favour

Aquatics Report - Pat Lydiard

Thank you to all the volunteers who took it upon themselves to offer aquafit classes. Provided lifeguard contacts to the municipality, who hired four lifeguards to man the public beach.

Thank you to Emma McKecknie, the lead swim instructor, who put in preseason work - program analysis and scheduling, that will be taken into next year. We'll recognize the fruits of her labour for next year.

Volunteer aquafit and swim classes were not provided by the NBMA this year, but were at their own risk and discretion.

Next year's recruitment for Supervisor positions, for all programs, will be extended for next year.

Field Sports/Tennis/Basketball - Amber Steeves

Thank you to Tom McFadden for his support and guidance over the past year as we took over the directorship.

This year we had hired Sophie Harb to lead our basketball program, Jordan Bastien to lead tennis, and Russel Neidre as lead field sports instructor.

Canoe Kayak Program Report - Peter Neidre

Thank you to the government of Canada for grant

Reece Bastien was to be the lead for the Canoe Kayak program.

We received a \$1300 grant from Plaisirs Actives for accessibility of canoe kayak. We're trying to figure out how to get a roll out mat for the water to allow for accessibility to the water.

Reece Bastien translated the application for us.

Day camps will be pursued as a pilot for next year during the last two weeks of summer.

Membership/Registration - Cathy Mckecknie

- Total Membership 209 (down from last year 303, 274 the previous year)
- This year 76% of Memberships were purchased prior to July 1st
- A small amount of memberships were inputted manually this summer (approx. 20 by members who dropped off money to Brian Booth or my cottage ~ last year I inputted over 70)
- Thanks to Debbie Brasil for sending the communication blasts throughout the spring & summer, each time that occurred more Memberships were purchased
- Thanks to Paul Brousseau for printing off the placards and I was happy to hand deliver all the signs this summer.

Nexts steps for 2021:

- Continue to encourage all Members to purchase their Memberships and make donations as soon as possible and to select their programming before the summer begins
 - Ask all Members to pick up their Membership packages during the Open House or on Monday evenings from 7-8pm.
- Finally, thanks to Brian Booth, for collecting the money for some Memberships and communicating that info to me.

Election of New Directors

- a. Bristol Liaison - attend all municipality meetings
Ken Bernard put his name forward
All in favour
- b. Director of Communications & Secretary - take minutes at board meetings and send communication to members
Debbie will stay in the position for the interim
Trish Lynch offered to be back up
- c. Canoe & Kayak
Monique Potvin Kent nominated Peter Niedre
Peter accepted the nomination
All in favour

New Business

1. Ken Bernard re: Centennial Hall
 - We received a grant for approximately \$9000 from MRC
 - Looking to add a container to the back of the hall for extra storage, and ventilation
 - Ventilation of one fan and two outputs - high volume and quiet
 - Spoke to Tom Foster, who he has a friend who works in ventilation and he'll come out to see if Ken's idea will work
 - Grant runs out in October. Ken asked MRC for an extension to December
2. Q: The Quebec government did surveys of all properties. Some surveys are incorrect and have made a substantial tax increase. Would NBMA or liaison speak on the behalf of members regarding the increased taxes?
A: The NBMA doesn't generally involve itself in municipal matters. We can facilitate by having members be directed to a contact person on our website. Maybe a group can be formed? - ie ratepayers group
3. Tennis court and net need to be repaired. The court is in bad shape and the net wasn't taken down last winter. We may look at capital improvement grants.
4. Monique applied for a grant for a permanent shade structure from the Canadian Dermatology Association for the tennis area. We did not receive the grant.

5. Thank you to Liam for 3 years as President in the NBMA. Liam is a smooth leader in uncertain times. He handled everything very well and provided great training to Monique. Liam leads and guides in terms of decisions and gets involved.

Questions

None

Meeting adjourned at: 10:53am

Motion by Brian Booth

Second by Trish Lynch